

# Daniel Webster Magnet School PTA

95 GLENMORE DRIVE  
NEW ROCHELLE, NEW YORK 10801

## VERIFICATION OF RECEIPT OF FUNDS

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

AMOUNT: \$ \_\_\_\_\_

I (WE) VERIFY THAT THE \$ \_\_\_\_\_ THAT I (WE) SUBMITTED IS EQUAL TO THE TOTAL RECEIPTS (INCLUDING ADVANCED PETTY CASH) FOR THE FOLLOWING EVENT OR PROGRAM<sup>1</sup>:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> After School Program | <input type="checkbox"/> Holiday Boutique     | <input type="checkbox"/> Staff Recognition    |
| <input type="checkbox"/> Bank Charges         | <input type="checkbox"/> International Dinner | <input type="checkbox"/> Valentine's Boutique |
| <input type="checkbox"/> Bingo Night          | <input type="checkbox"/> Learning Garden      | <input type="checkbox"/> Walk To School Day   |
| <input type="checkbox"/> Black History Night  | <input type="checkbox"/> Magnet Mile          | <input type="checkbox"/> Website Hosting      |
| <input type="checkbox"/> Book Fair            | <input type="checkbox"/> Membership           | <input type="checkbox"/> Webster Merchandise  |
| <input type="checkbox"/> Chess Tournament     | <input type="checkbox"/> Other: _____         | <input type="checkbox"/> Wrap Sale            |
| <input type="checkbox"/> Family Dance Night   | <input type="checkbox"/> Read A Thon          | <input type="checkbox"/> Yearbook             |

Denomination	Count	Subtotal
\$100		
\$50		
\$20		
\$10		
\$5		
\$1		
Bills Subtotal		

Coins	Count	Subtotal
\$1.00		
\$0.50		
\$0.25		
\$0.10		
\$0.05		
\$0.01		
Coins Subtotal		

Checks Total		
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Cash Total	--	
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\_\_\_\_\_  
COMMITTEE CHAIRPERSON

\_\_\_\_\_  
CO-CHAIR/COMMITTEE MEMBER

## VERIFICATION OF DEPOSIT

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

I HAVE RECEIVED \$ \_\_\_\_\_ FROM THE ABOVE NAMED PERSONS AND DEPOSITED SUCH AMOUNT INTO THE PTA BANK ACCOUNT.<sup>2</sup>

\_\_\_\_\_  
PTA TREASURER OR DESIGNEE

1. A separate form should be submitted for each event and the funds submitted to the Treasurer (or designee) within 24 hours of the event.

2. A copy of the deposit slip should be attached to this form.

If you have any questions, please contact the PTA Treasurer, Yannet Salierno – treasurer@ptawebster.org.